



LANCASTER CITY COUNCIL  
*Promoting City, Coast & Countryside*

# **Forthcoming Key Decisions**

**TO BE TAKEN DURING AUGUST 2018**



# LANCASTER CITY COUNCIL

## FORTHCOMING KEY DECISIONS

### The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Councillor Andrew Warriner	Acquisition Strategy - Former Council Housing	7 August 2018
Councillor Janice Hanson	Caton Road Phase 3 Flood Risk Management Scheme	7 August 2018
Councillor Anne Whitehead	Proposed Allocations from the Budget Support Reserve	7 August 2018
	Melling Court, Scotforth	After 6 August 2018
	Conversion of 14 Altham Walk, Westgate	After 6 August 2018
	Conversion of 9 Beech Avenue	After 6 August 2018
	Garage site at Windermere Road, Carnforth	After 6 August 2018

Notice is hereby given that the decision(s) listed below and detailed on the attached notices are likely to be taken in private at the meeting indicated. For further information on why these matters will be considered in private, please see the description on the individual notice(s).

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Councillor Nathan Burns	Disposal of 2 areas of land forming part of Lancaster Leisure Park, off Wyresdale Road, Lancaster	7 August 2018

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact: Democratic Services, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or email [democracy@lancaster.gov.uk](mailto:democracy@lancaster.gov.uk)

Subject to any prohibition or restriction on the their disclosure, any background papers relating to these forthcoming key decisions will be available for inspection at both Lancaster and Morecambe Town Halls Reception 5 days prior to the decision being taken or can be accessed electronically following the publication of the agenda using the following link and selecting the appropriate Cabinet meeting:

<http://committeeadmin.lancaster.gov.uk/ieListMeetings.aspx?XXR=0&Year=2013&CId=297&MD=ielistmeetings>

Alternatively copies of, or extracts from these documents may be requested from Democratic Services, Lancaster City Council, Town Hall, Dalton Square, Lancaster, LA1 1PJ or email [democracy@lancaster.gov.uk](mailto:democracy@lancaster.gov.uk). Other documents relevant to these matters may be submitted to the

decision maker and can be requested from Democratic Services, contact details above, as they become available.

Cabinet Members: Councillors Eileen Blamire (Leader), Janice Hanson (Deputy Leader), Nathan Burns, Darren Clifford, Brendan Hughes, Margaret Pattison, Andrew Warriner and Anne Whitehead.

Susan Parsonage  
Chief Executive

Publication Date: Monday, 9<sup>th</sup> July 2018.

## Key Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Disposal of 2 areas of land forming part of Lancaster Leisure Park, off Wyresdale Road, Lancaster
<b>DECISION TO BE TAKEN IN PRIVATE</b>	This report is exempt from publication by virtue of paragraph 3, of Schedule 12a of the Local Government Act 1972.  <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information).</i>
<b>SERVICE:</b>	Resources
<b>WARD:</b>	John O'Gaunt Ward
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Nathan Burns
<b>REASON KEY DECISION:</b>	Financial Threshold
<b>DECISION TO BE MADE:</b>	To declare surplus to requirements, consider and approve the freehold disposal of the two areas of land currently forming part of Lancaster Leisure Park, off Wyresdale Road, Lancaster and the possible lease renewal of the remainder of the site.
<b>DATE OF CABINET MEETING</b>	7 August 2018
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication.
<b>OFFICER CONTACT DETAILS:</b>	Julia Greenwood, Estates and Valuation Manager Tel: 01524 582507 <a href="mailto:jgreenwood@lancaster.gov.uk">jgreenwood@lancaster.gov.uk</a>

## Key Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Acquisition Strategy - Former Council Housing
<b>SERVICE:</b>	Health and Housing
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Andrew Warriner
<b>REASON KEY DECISION:</b>	Financial and Community Impact
<b>DECISION TO BE MADE:</b>	The purpose of the decision is to establish an acquisition strategy of former council housing properties to meet particular housing needs and represents value for money.
<b>DATE OF CABINET MEETING</b>	7 August 2018
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication.
<b>OFFICER CONTACT DETAILS:</b>	Chris Hanna, Principal Housing Manager Tel: 01524 582516 <a href="mailto:channa@lancaster.gov.uk">channa@lancaster.gov.uk</a>

## Key Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Caton Road Phase 3 Flood Risk Management Scheme
<b>SERVICE:</b>	Regeneration and Planning
<b>WARD:</b>	Bulk Ward
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Janice Hanson
<b>REASON KEY DECISION:</b>	Financial and Community Impact
<b>DECISION TO BE MADE:</b>	To update Members on scheme progress and agree the draw down and commitment of an additional portion of Environment Agency funding in order to undertake further critical work on design development and cost planning.
<b>DATE OF CABINET MEETING</b>	7 August 2018.
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication.
<b>OFFICER CONTACT DETAILS:</b>	David Lawson, Regeneration Manager Tel: 01524 582331 <a href="mailto:dlawson@lancaster.gov.uk">dlawson@lancaster.gov.uk</a>

## Key Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Proposed Allocations from the Budget Support Reserve
<b>SERVICE:</b>	Resources
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Anne Whitehead
<b>REASON KEY DECISION:</b>	Financial Threshold
<b>DECISION TO BE MADE:</b>	It is anticipated that allocations from the Budget Support Reserve will be proposed in the coming month. Details of any proposals will be made available in due course.
<b>DATE OF CABINET MEETING</b>	7 August 2018
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication.
<b>OFFICER CONTACT DETAILS:</b>	Nadine Muschamp, Chief Officer (Resources) and Section 151 Officer Tel: 01524 582117 <a href="mailto:nmuschamp@lancaster.gov.uk">nmuschamp@lancaster.gov.uk</a>



## Key Decision to be taken by delegated Officer

<b>ITEM FOR DECISION:</b>	Melling Court, Scotforth
<b>SERVICE:</b>	Environmental Services
<b>WARD:</b>	Scotforth East Ward
<b>DECISION MAKER:</b>	Chief Officer (Environment)
<b>REASON KEY DECISION:</b>	Financial Threshold
<b>DECISION TO BE MADE:</b>	Remodelling of the former scheme manager's accommodation.
<b>DATE FOR OFFICER DECISION</b>	After 6th August 2018.
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication.
<b>OFFICER CONTACT DETAILS:</b>	Tom Greenwood, Technical Manager Tel: 01524 582458 <a href="mailto:tgreenwood@lancaster.gov.uk">tgreenwood@lancaster.gov.uk</a>

## Key Decision to be taken by delegated Officer

<b>ITEM FOR DECISION:</b>	Conversion of 14 Altham Walk, Westgate
<b>SERVICE:</b>	Environmental Services
<b>WARD:</b>	Westgate Ward
<b>DECISION MAKER:</b>	Chief Officer (Environment)
<b>REASON KEY DECISION:</b>	Financial Threshold
<b>DECISION TO BE MADE:</b>	Remodelling of the former scheme manager's accommodation.
<b>DATE FOR OFFICER DECISION</b>	After 6 August 2018.
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication.
<b>OFFICER CONTACT DETAILS:</b>	Andrew Whittaker, Asset Manager, Environmental Services Tel: 01524 582443 <a href="mailto:awhittaker@lancaster.gov.uk">awhittaker@lancaster.gov.uk</a>

## Key Decision to be taken by delegated Officer

<b>ITEM FOR DECISION:</b>	Conversion of 9 Beech Avenue
<b>SERVICE:</b>	Environmental Services
<b>WARD:</b>	Ellel Ward
<b>DECISION MAKER:</b>	Chief Officer (Environment)
<b>REASON KEY DECISION:</b>	Financial Threshold
<b>DECISION TO BE MADE:</b>	Conversion of redundant shop unit into self contained accommodation
<b>DATE FOR OFFICER DECISION</b>	After 6 August 2018.
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication.
<b>OFFICER CONTACT DETAILS:</b>	Andrew Whittaker, Asset Manager, Environmental Services Tel: 01524 582443 <a href="mailto:awhittaker@lancaster.gov.uk">awhittaker@lancaster.gov.uk</a>

## Key Decision to be taken by delegated Officer

<b>ITEM FOR DECISION:</b>	Garage site at Windermere Road, Carnforth
<b>SERVICE:</b>	Environmental Services
<b>WARD:</b>	Carnforth and Millhead Ward
<b>DECISION MAKER:</b>	Chief Officer (Environment)
<b>REASON KEY DECISION:</b>	Financial Threshold
<b>DECISION TO BE MADE:</b>	Refurbishment of garage site at Windermere Road, Carnforth.
<b>DATE FOR OFFICER DECISION</b>	After 6 August 2018.
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication.
<b>OFFICER CONTACT DETAILS:</b>	Andrew Whittaker, Asset Manager, Environmental Services Tel: 01524 582443 <a href="mailto:awhittaker@lancaster.gov.uk">awhittaker@lancaster.gov.uk</a>